

Top of the Hill Association's Website Overview



Our first logo created for the new website.

The pineapple became a symbol of hospitality, prosperity, friendship, and diplomacy in the 17th century - a wonderful representation of our neighborhood characteristics while also relating to our city's colonial heritage. Our neighborhood association was established in 1985, thus 2025 marks our 40th anniversary which shows the longevity and enduring strength of our community.

This summary overview was put together for all our new members, but it may be helpful to existing members as well. We hope everyone enjoys the resources and capabilities of our website launched in March 2023. If you have not had an opportunity to spend some time on the site, please take some time to peruse the pages – there's a wealth of historical information and resources.

Starting on the **HOME PAGE**, you'll find an overview with our mission statement along with an [Introduction Letter](#) for Top of the Hill <https://www.topofthehillnewport.org/>

The **ABOUT PAGE** describes our association and identifies the Board Members – all of whom are available directly via the [Members Chat](#). There's also a very nice article about the Kay Catherine section of Top of the Hill. <https://www.topofthehillnewport.org/about>

By way of background, the new website was created to be attractive, easy to use and update, informative and most importantly, foster interaction among our members. The first step for interaction begins with the creation of a member website account. If you haven't yet done so, please take the one minute needed to create one.

Your website account enables one (person or couple) to RSVP to Events, Join Groups/Create Group Events, Message Fellow Members, Share Community Information with Forum Posts, Receive All Event Promotions along with Forum & Group Notifications.

One Website Account for Every Member or Couple.

Click on the **MEMBERS PAGE**: <https://www.topofthehillnewport.org/members> and follow the 3 steps noted – again, it takes just one minute. Your member account will usually be approved within the day.

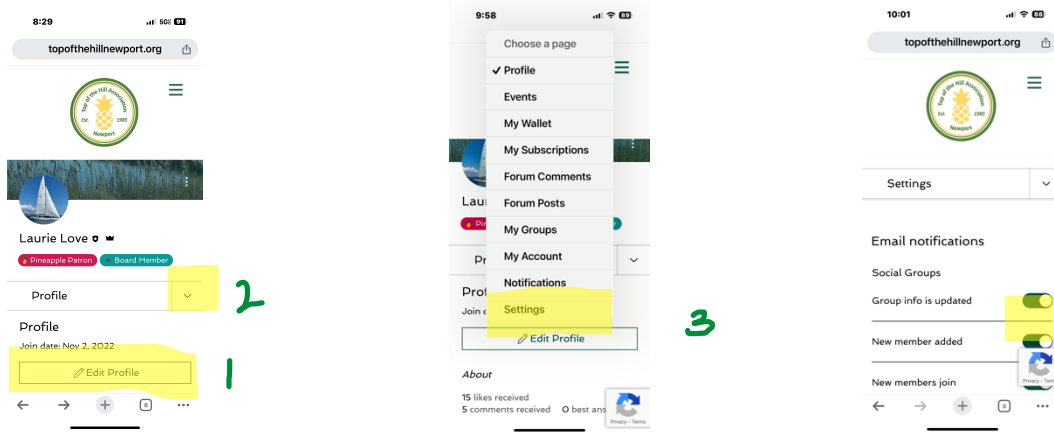
Once approved, please return to the Members Page and *Edit* your profile name on your website account – changing from your email username to your first and last name so you are easily recognized by other members.

There's a nice chat function too – but folks need to know who you are. 😊

Example: BMG10@gmail.com changed from BMG10 to Bill Good on your profile.

Also important, after you change your profile name, click on the Down Arrow Icon (or "More" if you are on a desktop) to bring up the [Settings](#) menu. From here you can regulate the communications from the website.

Group notifications, Forum posts, Event registrations and more may all be set to your personal preference. Daily updates, weekly updates, notification of a member who joins a group you are in, etc... simply click on what you like.



Please note that one may search for other members by name, but the sorting options are lacking. I've put in a feature request for an alphabetization option, but that feature does not yet exist. This is another good reason to please change your profile name from your email alias to your first and last name.

Lastly, please note that the chat function on the Members page provides the opportunity for members to connect And to make Group Chats. This is a nice feature to connect with fellow members, as we do not share member's phone and emails. We leave that up to each member.

Next, please go to the **GROUPS PAGE** and join all that interest you. We have two dozen groups to choose from and are always seeking suggestions: <https://www.topofthehillnewport.org/groups>

Please note that one cannot see who is in a group prior to joining. This is a binary function of the software where in order to keep names from being viewed publicly, one must join the group...respecting the privacy of our membership. One may always leave the group if you decide it's not to your liking or your interests change.

The walking tours, mahjong, gardening and wine groups are some of the most popular...with the pickleball, movies and paddleboarding groups gaining traction. Check them out and let us know what else you would like to see!

Everyone is encouraged to join the "Association Materials" group as this group contains our member directories, our association bylaws and slides from our Annual Membership meetings.

The **HISTORY PAGE** is a top favorite as it has many wonderful articles specific to our historical neighborhood, many lovely videos about Newport, our Every House Has a Story Series, and a reference list of terrific Newport history and architecture books. <https://www.topofthehillnewport.org/history>

The **EVENTS PAGE** shows all our events from the last several years. Every event is promoted to all members so you will always be notified of upcoming events and be able to RSVP with a link in the promotional email. You may also RSVP directly on the website. If you wish to cancel your RSVP, simply return to the event and click the RSVP button again. A prompt will ask if you wish to cancel; you simply confirm, and your RSVP will be canceled. <https://www.topofthehillnewport.org/events>

JOIN/RENEW PAGE. When it comes time to renew, there's no need to complete the New Member Registration Form; we have your information. Renewing members may simply provide their dues via the online options of Venmo or PayPal OR pay with a check or cash. The option is always yours! <https://www.topofthehillnewport.org/join>

This page simply reminds renewing members of our membership fees, payment options and fiscal year. We appreciate your continued renewals as we are all neighbors supporting each other.

The **RESOURCES PAGE** provides helpful website links, city council contact information and links to local publications. Signing up for the city's weekly emails is a great way to stay informed. Contact information for the City Council Chair and Vice Chair (our Ward 2 representative) are nice to have as well. <https://www.topofthehillnewport.org/resources>

If you wish to see some of our association communication history, you may like to look at our Newsletters from the last 3 years on the **NEWSLETTER PAGE**. We suspended the Newsletter in 2025 in favor of more timely and easier posts and updates via the FORUM PAGE. <https://www.topofthehillnewport.org/newsletters>

The **FORUM PAGE** facilitates General Discussion as well as Q&A. It's a simple interactive tool for All members to use. Again, our objective for the website is that it be interactive and informative – creating a useful and easy tool for *all* members to connect and stay informed, so please feel free to post an item of interest. All members receive notification posts, so one never has to check the website for updates. Notification emails will come to you (as you desire based on your settings). Again, please check your settings and know that some emails from the website may appear in your Promotions Inbox instead of your Primary Inbox. <https://www.topofthehillnewport.org/forum>

Emails generated (Event promotions, Group and Forum Posts) from the Website (hosted by WIX) will note: "Newport's Top of the Hill" (tohnewport@wixautomations.com) One cannot respond to automated messages. We created a Gmail account for our two-way membership communications. That email is tohnewport@gmail.com. This email is the optimal way to get in touch with the association board members. You may use the member chat function.

Please note: the NextDoor App will show "Top of the Hill" is their address – a small, but important difference. There is no alignment between the Association and the NextDoor App.

The **COMMUNITY PAGE** highlights the wonderful restoration of Luce Park in 2022. The Top of the Hill Association adopted the park from the city and transformed it with a \$10,000 grant. We take pride in now maintaining our little neighborhood park for the enjoyment of all. The community team is interested in hearing about what issues are of importance to you as well as what beautification projects you would like to see happen, so don't hesitate to connect. <https://www.topofthehillnewport.org/community>

The **PHOTO GALLERY PAGE** is our newest addition to the website. Created in December 2024, as the Newsletter was suspended, you'll see some fun pictures taken at our some of our events over the last several years. We will, of course, keep adding to this page! <https://www.topofthehillnewport.org/photos>

We hope you find the website to be a friendly tool that facilitates member interaction, and shares information in an attractive format. If you have any issues or questions, please send a note to tohnewport@gmail.com I'm happy to assist and sincerely hope you enjoy all the site benefits and the activities associated with it!

Best regards,
Laurie Love